

# FCE PAPER 3: USE OF ENGLISH

Paper 3 tests your knowledge of grammar and vocabulary. These are the key language areas you need to know.

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## Part 1: Multiple Choice Cloze

**1) Synonyms** You should be able to identify the correct word from a selection of similar words that matches a particular context or goes with another word.

work                      job                      career                      employment

1. Would you like to meet for a coffee after .....
2. He's decided to take a part-time .....
3. The number of people in full-time .....has risen this month.
4. If you commit a crime it will destroy your .....

journey                      trip                      tour                      ride

5. How was the bus .....to work today?
6. She's going on a six-week .....of Australia.
7. You won't see her until she's back from her skiing .....
8. Can I go for a .....on your bike?

quiz                      exam                      test                      trial

9. If you work hard you should pass the FCE .....
10. Today our teacher is giving us a short grammar .....
11. At the end of the lesson she'll give us a fun .....
12. I'm going to work for them for a .....period.

**2) Collocations** You will need to be able to identify common collocations, that is words that go together (*make the bed, do your homework*)

- 1 He tried to ..... her some advice but she wouldn't listen.

A give                      B suggest                      C recommend                      D take

- 2 Have you ..... out the invitations to the party yet?

A posted                      B sent                      C dispatched                      D delivered

- 3 I wonder if you could ..... me a favour and carry this box for me.

A make                      B do                      C give                      D hold

- 4 Could you just stand there quietly without ..... a sound?

A creating                      B doing                      C causing                      D making

- 5 She's slowly getting ..... after the accident.

A better                      B over                      C well                      D improved

- 6 Your father looks really different in this picture but I can ..... it's him.

A know                      B identify                      C tell                      D choose

- 7 The recipe for vegetable soup has a number of different .....

A parts                      B components                      C ingredients                      D elements

- 8 Guess who I ..... into in the supermarket today?

A knocked                      B bumped                      C hit                      D banged

**3) Phrasal Verbs** Phrasal verbs are frequently tested in Part 1 of this paper. You need to look out for missing verbs or prepositions/particles.

1 You'll be able to ..... that book out of the library.

- A bring                      A take                      C move

2 We have to ..... ahead if we want the party to be a success.

- A plan                      B go                      C push

3 She didn't say goodbye before she ..... off. She must be upset about something.

- A switched                      B rang                      C cut

4 Although it was a wonderful job offer he decided to ..... it down in the end.

- A pass                      B take                      C turn

5 When I saw his awful haircut I burst ..... laughing.

- A out                      B into                      C in

6 As time goes ..... we do more damage to the environment.

- A beyond                      B forward                      C by

7 She has decided to take ..... a new hobby.

- A over                      B up                      C on

8 Could you repeat that? I couldn't quite make ..... what you were saying.

- A out                      B up                      C over

**4) Phrases/Expressions** There are many set expressions that you are likely to be tested on in this section (*hold your breath, on no account*)

1 After a great deal of discussion we were all ..... agreement that we should have a party.

- A for                      B at                      C on                      D in

2 Thanks for telling me about that website. I'll keep it ..... mind.

- A in                      B on                      C to                      D about

3 What do you do ..... a living? I'm a computer programmer.

- A as                      B by                      C for                      D of

4 Our train's been cancelled. We'll have to listen out ..... an announcement.

- A for                      B to                      C about                      D on

5 She isn't going to university next year. She's had a change of .....

- A attitude                      B thoughts                      C heart                      D tune

6 There are lots of different sweets to choose from. Just ..... your pick.

- A make                      B take                      C do                      D select

7 If you want to buy that motorbike you'll have to take ..... a loan to do it.

- A down                      B on                      C up                      D out

8 The success of the school play was thanks ..... all the hard work involved.

- A to                      B for                      C in                      D of

**5) Linking Words** Make sure you know the difference between the common linking words used in English (*despite, although...*)

1 Studying abroad is a great opportunity. .... the other hand, you might find yourself getting homesick.

- A By                                      B In                                      C On

2 He did hardly any work before the exam. ...., he managed to pass.

- A Although                                      B Nevertheless                                      C Despite

3 Life in a big city is more stressful than the country. .... it can also be expensive.

- A Further                                      B Addition                                      C Moreover

4 Some people have said the play is boring. .... the contrary, I found it absolutely fascinating

- A On                                      B In                                      C At

5 The law regarding dangerous driving has been changed. As a/an ..... ,more people are going to prison.

- A effect                                      B result                                      C outcome

6 The company is making a number of changes. In other ..... it seems that there are going to be a number of job losses.

- A words                                      B ways                                      C sayings

7 She bumped into her ex-boyfriend in the street, ..... all her efforts to avoid him.

- A through                                      B spite                                      C despite

8 The team played well in the first half. In ....., during the second half they completely lost control of the game.

- A contrary                                      B contrast                                      C context

## Part 2: Open Cloze

**1) Parts of Speech** The missing word is often (but not always) one of the parts of speech that are listed in the following exercise.

- |  |                      |
|--|----------------------|
| 1 This is the doctor <b>who</b> cured my illness.          | ... auxiliary verb   |
| 2 She's suffering <b>from</b> a bad cold at the moment     | ... modal verb       |
| 3 I haven't seen <b>him</b> for ages.                      | ... other            |
| 4 We could go on a picnic <b>or</b> we could stay indoors. | ... preposition      |
| 5 The house <b>was</b> built ten years ago.                | ... article          |
| 6 Books <b>should</b> not be removed from the library.     | ... relative pronoun |
| 7 That's <b>the</b> man I was telling you about.           | ... pronoun          |
| 8 They didn't play well <b>enough</b> to win.              | ... conjunction      |

**2) Pronouns** Words like 'you', 'her', 'which' etc. are often the missing word.

**2a** Complete the following text by adding a personal pronoun or a possessive adjective/pronoun.

Paul and Anne decided to decorate the living room (a) ..... as they thought (b) ..... would be cheaper that way. Paul went up the ladder on (c) ..... own to paint the ceiling, even though Anne told (d) ..... to wait till (e) ..... could help (f) ..... by holding the ladder. Unfortunately, (g) ..... lost (g) ..... balance and the paint went all over Anne and (h) ..... very expensive new dress.

**2b** The following sentences contain ONE missing relative pronoun. Write the missing word in the space.

- |   |  |
|---|--|
| 1 I work for a company ..... makes computers.           | 5 Who is that woman ..... husband we met last week?        |
| 2 Thanks for your letter, ..... arrived last week.      | 6 That man we met at the party. Do you know ..... I mean?  |
| 3 To ..... it may concern.                              | 7 We live in Madrid, ..... is one of my favourite cities.  |
| 4 The school ..... I studied is in the local newspaper. | 8 Ten students went in for the exam, none of ..... failed. |

**3) Articles and Quantifiers** Articles, 'a', 'the' and quantifiers like, 'much', 'many', 'all', 'enough' etc. are often required.

- |  |          |          |           |
|--|----------|----------|-----------|
| 1 The shop was very quiet and ..... people were waiting to be served.            | A little | B few    | C none    |
| 2 I haven't got ..... plans for the weekend if you'd like to go out somewhere.   | A some   | B no     | C any     |
| 3 Was there ..... traffic on the roads this evening?                             | A much   | B many   | C few     |
| 4 I've tried to phone several shops but ..... of them were open.                 | A no     | B none   | C any     |
| 5 Have you got ..... money to buy a new car?                                     | A many   | B enough | C much    |
| 6 I asked Sally and Kim but ... of them wanted to go out.                        | A none   | B either | C neither |
| 7 He's exercising a lot ..... than he used to.                                   | A less   | B fewer  | C least   |
| 8 The doctor had two patients, ..... of whom were complaining of upset stomachs. | A both   | B either | C all     |

**4) Auxiliary verbs**

- 1 If I had known you were in I ..... have come round.
- 2 That ..... have been Tony who called this evening. He said he was going to phone.
- 3 He ..... speak several languages fluently.
- 4 Have you ever ..... to India? 5 I told you we ..... have booked the tickets earlier.
- 6 The suspect ..... seen running towards the station. 9 You don't ..... to give me a lift. I can walk.
- 7 Excuse me. .... I open the window? 10 You ..... to see a doctor about your cough.
- 8 ..... you speak English? 11 Maria ..... to do extra homework to prepare for the exam.

**5) Conjunctions** Conjunctions (linking words) like 'but', 'and', 'yet' etc. will sometimes be the word you are looking for.

- 1 ..... he felt quite ill he still went to work.
- 2 There was heavy traffic in the city today ..... of an accident.
- 3 You could come round to our house ..... we could meet at the cinema.
- 4 Candidates are not permitted to leave the room ..... they are accompanied by a member of staff.
- 5 You can have the job ..... you agree to work on Saturdays.
- 6 There will be strong winds in the north. .... the south will remain warm and sunny.
- 7 He came top of his group ..... starting the course late.
- 8 ..... you may be aware, I intend to retire at the end of the year.

**6) Prepositions/Phrasal Verbs** Prepositions ('in', 'at', 'on' etc.) will very often be the missing word.

- 1 The surgeon is operating ..... the patient now.
 

A at	B to	C on	D in
------	------	------	------
- 2 There's no possibility ..... us finishing the project by the weekend.
 

A in	B with	C for	D of
------	--------	-------	------
- 3 Have you got any advice ..... how to go about buying a new car?
 

A at	B on	C in	D for
------	------	------	-------
- 4 How much have you saved ..... for your holiday?
 

A up	B in	C on	D about
------	------	------	---------
- 5 The police are looking ..... the recent series of robberies in the area.
 

A into	B on	C around	D through
--------	------	----------	-----------
- 6 I sympathise ..... your problem but I'm afraid there's nothing I can do to help.
 

A in	B for	C with	D to
------	-------	--------	------
- 7 Would you be kind enough to fill ..... this application form, please.
 

A over	B with	C in	D up
--------	--------	------	------
- 8 He really takes ..... his father. They're alike in so many ways.
 

A on	B after	C in	D over
------	---------	------	--------

**7) Sentence Level Practice** Most of the categories covered in the previous exercises are tested below along with words that do not fit into these groups.

1 We would have called you if we ..... known you were in.

2 I can't put ..... with this noise anymore. I'm going to complain.

3 Wait ..... minute. I'll see if I've got his address.

4 He failed his exam, ..... was a real surprise.

5 There have been many ..... refugees crossing the border during the last two days.

6 Manchester United won the game in ..... of the fact that they played with only 9 players.

7 This product should ..... consumed within 3 days.

8 It was ..... cold today we decided to stay at home.

### Part 3: Word Formation

Part 3 tests your knowledge of the way words are formed in English, including the use of prefixes and suffixes, and spelling rules associated with these changes.

**1) Forming nouns** This exercise focuses on people and their jobs using the most common suffixes.

1. A person who **acts** for a living is called an .....
2. A ..... is someone who earns money from writing **music**.
3. She didn't become famous as a ..... until her 17th **novel** was published.
4. In Part 5 of the FCE **Exam** your speaking ability will be assessed by the .....
5. At the end of the **interview** the ..... asked if he could be shown around the company.
6. The **waiter** asked the ..... if she would help him deal with a difficult customer.
7. An ..... is someone who will be able to go through your **accounts** and work out how much money you have.
8. .... to the castle are expected to come during **visiting** times only.

**2) Forming other nouns** This exercise looks at forming nouns from verbs, nouns and adjectives by using suffixes.

1. My teacher says there has been a big (IMPROVE) ..... in my English lately.
2. The recipe says you only need to add two (SPOON) ..... of salt.
3. Why did you do that? I thought you had more (INTELLIGENT) ..... than that.
4. The singer gave a brilliant (PERFORM) ..... on stage yesterday.
5. Have you seen her magazine (COLLECT) ..... She must have over 200 editions.
6. On hearing the news, everyone was overcome with a feeling of (SAD) .....
7. When you take the FCE Speaking paper you will be given marks for your (ACCURATE) ..... and also on how fluent you are.
8. She has the (ABLE) ..... to pass the exam first time round providing she works hard.

**3) Forming opposite meanings** This exercise focuses on the common prefixes and suffixes used to form opposite words.

Choose the correct prefix or suffix to form the opposite (find the adjective first) (in- im- il- un- -less dis- ir- )

- |  |          |
|--|----------|
| 1 When he became a teenager he wanted to be more ..... from his parents. | DEPEND   |
| 2 It was really ..... of you to take that money without asking.          | HONESTY  |
| 3 If you hadn't been so ..... with that book you'd still have it now.    | CARE     |
| 4 My broken leg means I'll be ..... to go on holiday with you.           | ABILITY  |
| 5 In many countries it is ..... to smoke cigarettes under the age of 16. | LEGAL    |
| 6 He waited ..... for the train to arrive at the station.                | PATIENT  |
| 7 The teacher told me it was ..... of me to set off the fire alarm.      | RESPONSE |

**4) Forming verbs** This exercise looks at some common suffixes used in creating verbs. **Pay attention to tenses and spelling!**

1. He told her that he (SYMPATHY) ..... with her problem but couldn't do anything to help.
2. My belt feels a bit tight after that huge lunch. I think I'll have to (LOOSE) ..... it a little.
3. She was severely (WEAK) ..... by the long illness she had.
4. There are many different ways to (CLASS) ..... areas of English Grammar.
5. If you're really sorry for what you said you won't mind (APOLOGY).....
6. There's no need to (CRITIC) ..... my work. I'm trying as hard as I can.
7. The pain in his back (LESS) ..... as soon as he took the medication.
8. Everybody was (HORROR) ..... by the news of the earthquake.

**5) Forming adjectives and adverbs** This exercise looks at the most common adjective and adverb endings.

1. Be sure to contact him if you need advice. He's a very (HELP) ..... person.
2. It was a really (ENJOY) ..... party. Thanks for inviting me.
3. He has just taken out a (MONTH) ..... subscription to the magazine.
4. She smiled (HAPPY) ..... when they offered her the new job.
5. (HOPE) ..... we'll have enough money saved to get married next year. (2 changes required)
6. In order for the medicine to work (EFFECT) ..... you must take the correct amount. (2 changes required)
7. Although our teacher is very strict in class, she is (FRIEND) ..... than you would expect. (2 changes required)
8. What a beautiful vase! That's the (LOVE) ..... present I've ever had. (2 changes required)

**6) Difficult spellings**

- 1 He tried to fix his machine but it was (POSSIBLE) .....
- 2 You don't need to wear a suit to the party. You can look (FORMAL) ..... if you wish.
- 3 She won the bicycle race (EASY) .....
- 4 The weather forecast says it's going to be (RAIN) ..... today.
- 5 The body was discovered (LIE) ..... on the floor.
- 6 He told her that he was (TRUE) ..... in love with her.
- 7 She was filled with (HAPPY) ..... when she heard the good news.
- 8 He was the (BIG) ..... in the class.



## Part 4: Key Word Transformation

**1) Comparative/Superlative** Structures like *so/such ...*, *er/as ... as* or *too/enough* often appear in this exercise.

1. The food was so good we had to leave a tip.

**SUCH** It ..... we had to leave a tip.

2. The computer was too expensive for me to buy.

**ENOUGH** I ..... money to buy the computer.

3. It's the most beautiful painting I've ever seen.

**SEEN** I ..... beautiful painting.

4. This summer has been much cooler than last year.

**COOL** Last summer ..... this year.

5. I'm not as good at maths as you.

**BETTER** You ..... me.

6. The course wasn't as easy as I'd expected.

**MORE** The course ..... I'd expected.

7. This car isn't safe enough to drive.

**DANGEROUS** This car ..... drive.

8. This exercise is easier than the last one.

**HARD** This exercise ..... the last one.

### 2) Passive/Active

1. The examiner tells candidates the regulations at the beginning of the exam.

**TOLD** At the beginning of the exam candidates ..... the regulations.

2. Did we send that letter to Mr Thomas?

**WAS** Do you know if ..... to Mr Thomas?

3. We haven't arranged a date for the wedding yet.

**BEEN** A date for the wedding ..... yet.

4. They will have given him the news by now.

**TOLD** He ..... the news by now.

5. Experts estimate that most people now have access to the Internet.

**IS** ..... most people now have access to the Internet.

6. The garage on the corner usually repairs my car.

**HAVE** I ..... by the garage on the corner.

7. Steve definitely didn't write that essay.

**WRITTEN** That essay ..... by Steve.

8. The police have cancelled the demonstration.

**HAS** The demonstration ..... by the police.

### 3) Direct and Indirect Speech

1. 'What do you think of the college?'

**ASKED** She ..... of the college.

2. 'I'll call you later tonight,' Keith promised.

**WOULD** Keith promised that ..... night.

3. 'I didn't break the window,' said the boy.

**DENIED** The boy ..... the window

4. 'Why don't you come this evening?'

**SUGGESTED** She ..... that evening.

5. 'You look really tired,' he told her.

**SAID** He ..... really tired.

6. 'You must do your homework tonight.' the teacher said.

**TOLD** The teacher ..... my homework.

7. 'What's your name?' he asked.

**KNOW** He ..... what my name was.

8. 'I might be late for.' he told me.

**INFORMED** He ..... might be late.

### 4) Auxiliary Verbs

1. I went to the office, then remembered it was my day off.

**HAVE** I ..... to the office as it was my day off.

2. Perhaps we missed the correct turning.

**MIGHT** We ..... the correct turning.

3. I'm afraid you can't smoke in here.

**ALLOWED** You ..... in here.

4. They will expect you to wear a suit for the interview.

**HAVE** You ..... a suit for the interview.

5. I'd see a doctor if I were you.

**OUGHT** You ..... a doctor.

6. He couldn't swim until he was in his twenties.

**ABLE** He ..... until he was in his twenties.

7. We got a table at the restaurant without a reservation.

**NEED** We ..... book a table at the restaurant.

8. You were expected to answer all the questions on the exam paper.

**ANSWERED** You ..... all the questions on the examination paper.

### 5) Conditionals

1. I only told you because I thought you would be interested.

**TOLD** I ..... you if I thought you weren't interested.

2. I won't organise the party unless you arrange the food.

**LONG** I'll organise the party ..... arrange the food.

3. I think it would be a good idea to speak to the manager first.

**WERE** If ..... speak to the manager first.

4. If you do the washing up I'll make the coffee.

**PROVIDED** I'll make the coffee ..... the washing up.

5. You're tired because you keep staying up late.

**WERE** If ..... to bed earlier, you wouldn't be so tired.

6. You never enter competitions so you'll never win anything.

**MIGHT** If you entered competitions ..... something.

7. The reason I haven't got much money is because they didn't give me promotion.

**POOR** If they had given me promotion I ..... now.

8. I've been so happy since I met you.

**MIGHT** I ..... so happy if I hadn't met you.

### 6) 'Unreal' Past

1. I'd love to know how John is getting on.

**KNEW** I ..... how John was getting on.

2. You should take an umbrella with you.

**BETTER** You ..... an umbrella with you.

3. I think taxes should be increased.

**TIME** It ..... increased

4. He behaves like the President of the company.

**THOUGH** He acts ..... the President of the company.

5. I regret not inviting Cathy to the party.

**ONLY** If ..... Cathy

6. I'd prefer you to get home early tonight.

**RATHER** I ..... home early tonight.

7. It's a pity the car is so expensive.

**WISH** I ..... so expensive.

8. It will be better for you to come alone.

**SOONER** I would ..... on your own.

## 7) Verb Patterns

1. It's really important that you pay the bill today.

**REMEMBER** You must ..... the bill today.

2. I think it would be a good idea if you joined the beginner's class.

**SUGGEST** I ..... the beginners class.

3. Meeting John in town was really surprising.

**EXPECT** I ..... John in town.

4. In the future she became a successful business woman.

**WENT** She ..... a successful business woman.

5. I'll help you with your homework.

**MIND** I ..... you with your homework.

6. I hated driving on the left at first but now it's OK.

**USED** I ..... on the left now.

7. Don't bother to apply for the job.

**POINT** There ..... for the job.

8. Were you successful in passing the exam?

**MANAGE** Did ..... the exam?

## 8 Phrasal Verbs

1. I'm really excited about the holiday.

**LOOKING** I ..... the holiday.

2. The bomb exploded early this morning

**OFF** The bomb ..... early this morning.

3. Why don't you start doing a sport?

**TAKE** Have you thought about ..... a sport?

4. His parents raised him very strictly.

**UP** His parents ..... very strictly.

5. They've cancelled the wedding.

**OFF** They have ..... the wedding.

6. I don't think they should abolish military service.

**AWAY** They shouldn't ..... military service.

7. I've got to reduce the amount of sweets I eat.

**DOWN** I must ..... the number of sweets I eat.

8. My host family will let you stay with us.

**UP** My host family will .....

**9) Practice** In the exam you may have to make TWO changes to the sentence, for example changing active to passive AND using a phrasal verb.

1. Thieves have burgled our house.

**INTO** Our house .....

2. Businesses are said to be worried about interest rates.

**CONCERN** There ..... amongst businesses about interest rates.

3. 'I don't share your views on capital punishment' he said.

**AGREE** He told me ..... my views on capital punishment.

4. Loans must be repayed in full.

**BACK** You ..... all the money.

5. There have been more redundancies this year than before.

**NUMBER** There has been a rise ..... redundancies this year.

6. I'm sorry but you must not smoke here.

**FORBIDDEN** I'm afraid ..... here.

7. I don't think it's a good idea to get married too early.

**IN** I don't ..... too early.

8. Did you manage to convince him?

**IN** Did you ..... him?

# FCE Paper 3 – Use of English

## Part 1 – Multiple choice

### 1 Synonyms

1. work
2. job
3. employment
4. career
5. journey
6. tour
7. trip
8. ride
9. exam
10. test
11. quiz
12. trial

4. D
5. A
6. C
7. C
8. B

### 3 Phrasal verbs

1. B
2. A
3. B
4. C
5. A
6. C
7. B
8. A

### 2 Collocations

1. A
2. B
3. B

### 4 Phrases/expressions

1. D
2. A
3. C
4. A
5. C
6. B
7. A D
8. A

### 5 Linking words

1. C
2. B
3. C
4. A
5. B
6. A
7. C
8. B

## Part 2 – Open cloze

### 1 Parts of speech

1. 5
2. 6
3. 8
4. 2
5. 7
6. 1
7. 3
8. 4

### 3 Articles and quantifiers

1. B
2. C
3. A
4. B
5. B
6. C
7. A
8. A

### 5 Conjunctions

1. although
2. because
3. or
4. unless
5. if/provided
6. however
7. despite
8. as

### 2 Pronouns

#### 2a

- a) themselves
- b) it
- c) his
- d) him
- e) she
- f) him
- g) his
- h) her

### 4 Auxiliary verbs

1. would
2. must
3. can/could
4. been
5. should
6. was
7. shall/can/may
8. can/do
9. have/need
10. ought
11. has/had

### 6 Prepositions/phrasal verbs

1. C
2. D
3. B
4. A
5. A
6. C
7. C
8. B

#### 2b

1. which/that
2. which
3. whom
4. where
5. whose
6. who
7. which
8. whom

### 7 Sentence level practice

1. had
2. up
3. a
4. which
5. more
6. spite
7. be
8. so

### Part 3 – Word formation

#### 1 Forming nouns (jobs)

1. actor/actress
2. musician
3. novelist
4. examiner(s)
5. interviewee
6. waitress
7. accountant
8. visitors

#### 2 Forming other nouns

1. improvement
2. spoonfuls
3. intelligence
4. performance
5. collections
6. sadness
7. accuracy
8. ability

#### 3 Forming opposite meanings

1. independent
2. dishonest
3. careless
4. unable
5. illegal
6. impatiently
7. irresponsible

#### 4 Forming verbs

1. sympathized
2. loosen
3. weakened
4. classify
5. apologizing
6. criticize
7. lessened
8. horrified

#### 5 Forming adjectives and adverbs

1. helpful
2. enjoyable
3. monthly
4. happily
5. hopefully
6. effectively
7. friendlier
8. loveliest

#### 6 Difficult spelling

1. impossible
2. informal
3. easily
4. rainy
5. lying
6. truly
7. happiness
8. biggest

### Part 4 – Key word transformations

#### 1 Comparative/superlative

1. was such good food
2. did not/didn't have enough
3. have/'ve never seen such a *or* a more
4. was not *or* wasn't as/so cool as
5. are/'re better at Maths *or* can do Maths better than
6. was more difficult than
7. is/'s too dangerous to
8. is not/isn't/'s not as/so hard as

#### 2 Passive/active

1. are told (about)
2. that/the letter was sent
3. has not/hasn't been arranged/set
4. will/'ll have been told
5. It is estimated (by experts) (that)
6. usually have/get my car repaired
7. can't/cannot/won't have been written
8. has been cancelled/called off

### 3 Direct/indirect speech

1. asked (me) what I thought
2. he would/'d ring/phone/call/telephone later that
3. denied breaking/having broken
4. suggested coming *or* suggested (that) I we (should) come
5. said (that) she looked
6. told me to do
7. wanted to know
8. informed me (that) he

### 4 Auxiliary verbs

1. need not have gone
2. might have missed
3. are not/arent allowed to smoke
4. will/'ll have to wear
5. ought to see
6. was not/wasn't able to swim
7. did not/didn't need to
8. should have answered

### 5 Conditionals

1. would not/wouldn't have told
2. as long as you
3. I were you I would/'d
4. provided (that) you do
5. you were to go
6. you might win
7. would not/wouldn't be so poor
8. might not have been

### 6 'Unreal' pasts

1. wish I knew
2. had/'d better take
3. is/'s time taxes were
4. as though he were
5. only I had/'d invited
6. would/'d rather you got
7. wish the car weren't
8. sooner you came

### 7 Verb patterns

1. remember to pay
2. suggest joining *or* (that) you join
3. did not/didn't expect to meet
4. went on to become
5. do not/don't mind helping
6. am/have got used to driving
7. is/'s no point (in) applying
8. you manage to pass

### 8 Phrasal verbs

1. am/'m looking forward to
2. went off
3. taking up
4. brought him up
5. called off
6. do away with
7. cut down on
8. put you up

### 9 Practice

1. has been broken into
2. is said to be concern *or* is apparently concern
3. he did not/didn't agree with
4. must pay back
5. in the number of
6. smoking is forbidden
7. believe in getting married *or* marrying
8. succeed in convincing